Meeting minutes

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| Meeting Object | Duration (in minutes) | Frequency (in day) |
| Deciding and distribution the role between the team members. |  |  |
| Specifically identify the requirements and analyze. |  |  |
| UML diagram design. |  |  |
| Database designing with ERD, Normalized from, mapping and data dictionary. |  |  |
| Designee the interface based on the requirements. |  |  |
| System application development. |  |  |
| Access should be role based and limited for security. |  |  |
| Testing should be done based on test plan. |  |  |